

MINUTES OF THE BOARD OF EDUCATION
March 14, 2017

Flag Salute Mrs. Sheilds called the meeting to order at 7:30 p.m. and started with a moment of silence. Mr. Adams led in the salute to the flag.

Roll Call Mr. Cicalese, Mrs. Gentile, Mrs. Long, Mrs. McCauley, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Mrs. Sheilds; Superintendent, Michael Adams; and Business Administrator, Mark Stratton; Mrs. Alexander arrived at 7:40; Mr. Beckas and Ms. Venable were absent.

Approve Minutes Mr. Quinn moved, seconded by Mrs. McCauley, to approve the minutes of the regular session meeting of February 14, 2017.

Roll Call Vote:

YESES: Mrs. Gentile, Mrs. Long, Mrs. McCauley, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Mrs. Sheilds

NOES: None.

ABSTAINS: Mr. Cicalese

Information:

Fire drills were held in the following buildings according to statute:

Atlantic Avenue – 2/8

Glenview – 2/8

Seventh Avenue – 2/8

Jr./Sr. High School – 2/22

Evacuation Drills were held in the following buildings according to statute:

Atlantic Avenue – 2/2

Lockdown Drills were held in the following buildings according to statute:

Glenview – 2/27

Lockout/Secure the Perimeter Drill was held in the following building according to statute:

Seventh Avenue – 2/28

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Bill List

Roll Call Vote:

YESES: Mr. Cicalese, Mrs. Gentile, Mrs. Long, Mrs. McCauley, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Mrs. Shields

NOES: None.

ABSTAINS: None

Mrs. Gentile moved, seconded by Mrs. Long, to approve the following recommendations of the Superintendent.

Personnel:**Approve Resign Lagakos**

Accept, with regret, the resignation of Erica Lagakos, part-time special education instructional aide, effective February 28, 2017.

Approve Revise Resign Kudatzky

Approve to revise the resignation date for Kyle Kudatzky, part-time special education instructional aide, to March 8, 2017.

Approve Pneuman

Approve the following part-time special education instructional aide listed below, with no medical benefits, retroactive to March 1, 2017:

Name	Hourly Rate	Up to # of Hours/Day
Stephanie Pneuman	\$15.00	5.75

Approve Youngkin

Approve the following long-term substitute part-time special education instructional aide, with no medical benefits, retroactive to March 9, 2017, through May 12, 2017:

Name	Hourly Rate	Up to # of Hours/Day
Michael Youngkin	\$15.00	5.75

Approve Leave Rossi

Approve a paternity/family leave of absence for Christopher Rossi, part-time computer tech, effective March 24, 2017, through April 13, 2017, returning to work on April 24, 2017.

Approve Revise Rockhill

Approve to revise the dates for Danielle Rockhill as a part-time special education instructional aide retroactive to September 1, 2016, through February 21, 2017.

Approve Leave Ruoff

Approve a medical leave of absence for Charlotte Ruoff, part-time special education instructional aide, retroactive to February 1, 2017,

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through February 24, 2017, returning to work on February 27, 2017.

**Approve RTI
Employees**

Approve the following employees to provide RTI instruction at the rate of \$35.00 per hour, before or after student hours, with time determined by students' Tier placement requirements for the 2016-2017 school year:

Michelle Wilson

Samantha Merz

**Approve Title II
AELT Employees** Approve the following employees for the Academic Enhancement Leadership Team. With funds to be paid from FY17 Title II:

Name	Title II	Contracted Rate	# of Hours
Dan Fraga	\$770	\$35.00	Up to 22
Michelle Lubonski	\$770	\$35.00	Up to 22
Caroline Lunsford	\$770	\$35.00	Up to 22
Dannielle Marinella-McGill	\$770	\$35.00	Up to 22

**Approve Title II
AEC Employees** Approve the following employees for Academic Enhancement Committee with funds to be paid from FY17 Title II:

Name	Title II	Contracted Rate	# of Hours
Kristen Boyd	\$490	\$35.00	Up to 14
Laura Brzyski	\$490	\$35.00	Up to 14
Callie Darroch	\$490	\$35.00	Up to 14
Michelle Dzurenda	\$490	\$35.00	Up to 14
Kate Fitzgibbon	\$490	\$35.00	Up to 14
Janel Gehring	\$490	\$35.00	Up to 14
Janis Gershowitz	\$490	\$35.00	Up to 14
Shannon Gordon	\$490	\$35.00	Up to 14
Kelly Hornbach	\$490	\$35.00	Up to 14
April Lindley	\$490	\$35.00	Up to 14
Beth Ann Lutz	\$490	\$35.00	Up to 14
Molly Mahoney	\$490	\$35.00	Up to 14
Stefanie Maro	\$490	\$35.00	Up to 14
Marisa Mastascusa	\$490	\$35.00	Up to 14
Kiely McAnulty	\$490	\$35.00	Up to 14
Neil Ortiz	\$490	\$35.00	Up to 14
Anna Sepanic	\$490	\$35.00	Up to 14
Jim Smith	\$490	\$35.00	Up to 14
Mary White	\$490	\$35.00	Up to 14

**Approve Mentor
Myers**

Approve the following mentor to be paid by the teacher enrolled in the Novice Teacher Program:

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Name	Amount (state mandated)	Program completion
Alison Myers	\$183	30 weeks

**Approve Title I
Consultant**

Approve the following paid consultant for the tutoring of Title I students for the 2016-2017 school year at St. Rose:

Name	Course	Consultant pay \$35 per hour
Alyssa Santone	Math/English	Up to \$2000

**Approve ESY
Personnel**

Approve the following personnel for the 2017 Extended School Year Program:

Teachers

Name	Class	Hourly Rate	Up to # of Hours
Shannon Gordon	Preschool Disability	\$36	3
Jennifer Gallimore	REACH	\$36	3
Jessica Shaw	REACH	\$36	3
Nicole Baldwin	ELA/MATH	\$36	4.5
Kelly Hornbach	ELA/MATH	\$36	4.5
Michael Celli	ELA/MATH	\$36	3
Sandra Locke	REACH	\$36	3
Dana Grasso	REACH	\$36	3

Aides

Name	Class	Hourly Rate	Up to # of Hours
Joanne Roney	Preschool Disability	\$23.32	3
Grace Styer	Preschool Disability	\$15.00	3
Julie Jensen	Preschool Disability	\$15.40	3
Kimberly Whitham	Preschool Disability	\$16.15	3
Charlotte Ruoff	REACH	\$17.95	3.5
Nancy Trucksess	REACH	\$23.32	3.5
Susan Lagakos	REACH	\$16.45	3
Michael Youngkin	REACH	\$15.00	3
Danielle Rockhill	REACH	\$15.40	3
Ann Underwood	ELA/MATH	\$23.32	3
Cheryl Clark	REACH	\$25.00	4
Jeff Eppright	REACH	\$16.80	3
Holly Battiste	REACH	\$15.40	3
Jennifer Harker	REACH	\$16.15	3
Paul Palmer	REACH	\$15.40	3
Rosalie O'Donnell	REACH	\$17.95	3

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Job Coaches

Name	Hourly Rate	Up to # of Hours
Dana Grasso	\$25	2.5
Brian Roney	\$25.80	5.5

Nurses

Name	Hourly Rate	Up to # of Hours
Tina Bolletino	\$36	4.5
Stephanie Cook	\$36	4.5
Carol Kellogg	\$36	4.5
Cheryl Krebs	\$36	4.5
Regina Mango	\$36	4.5

Bus Driver

Name	Hourly Rate	Up to # of Hours
Marty Syer	\$17.95	7

Substitutes

Jennifer Ellis	Dottie Bovio	Cheryl Krebs
Robert Cook	Donna Whalen	Farah Qadar
Brandon Bongart	Chet Churchill	Megan Daly
Kathy Miller	Bethany D'Amelio	Nadia Kraemer
Janet Dagrosa	Michael Youngkin	Charlotte Moses

**Approve
Duffy**

Approve Lisa Duffy on a volunteer basis to do yoga in the Pre-school classroom.

**Approve
Subs**

Approve the following substitute personnel for the 2016-2017 school year:

Teacher

Angela Scola
Charlotte Moses

Nurse

Regina Mango

**Approve 2016-17
Coaches**

Approve the following coaches for the 2016-2017 school year:

Janel Gehring – Jr. High Track	\$2,027.50
Brian Roney – Jr. High Track	\$2,027.50
Brad Kent – Track Assistant	\$4,055

Dom Irons – Para Professional Aide for Boys' Track

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Paige Burten – Para Professional Aide for Softball
Gianna Pedone – Para Professional Aide for Softball
Anthony Brocco – Volunteer Coach for Football
Daniel Gormley – Volunteer Coach for Football

Approve Weight Room Staff Approve the following people to supervise open weight room for the 2016-2017 school year at a rate of \$15.00 per hour:

Anthony Brocco

Daniel Gormley

Approve Bantle Approve Bethany Bantle as a volunteer for the Band and Color Guard for the 2016-2017 school year.

Programs:

Approve Delayed Opening Approve a delayed opening (10:40 am start time) at the Jr./Sr. High School on Wednesday, May 31, 2017, for the high school students that are not enrolled in Biology and 7th grade students. The End of Year Biology Exam will take place on May 31, and June 1, 2017. The NJASK 8th grade Science will only take place on May 31, 2017.

Approve Delayed Opening Approve a delayed opening (10:40 am start time) at the Jr./Sr. High School on Thursday, June 1, 2017, for the high school students that are not enrolled in Biology and all 7th & 8th grade students.

Approve Mock Crash Approve a Mock Crash Presentation to be presented to the Juniors and Seniors on the morning of the prom, May 12, 2017.

Approve Parejo Approve Carrie Parejo as a volunteer for the Running Club for 5th and 6th grade students to be held on Tuesdays from 3:15-4:00 p.m. at Haddon Lake Park effective April 25, 2017, through May 24, 2017.

Approve ESY Sub Pay Approve the following hourly rates of pay for substitutes during the 2017 Extended School Year Program:

Sub Position	Certification	Hourly Rate
Teacher	Teacher	\$36
Teacher	Substitute	\$25
Instructional Aide	School Year Aide	Individual hourly rate
Instructional Aide	Teacher	\$25
Instructional Aide/Job Coach	Substitute	\$15
Job Coach	Teacher	\$25
Job Coach	School Year Aide	Individual hourly rate

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Approve Policies & Regulations Approve the following new and revised Policies and Regulations:
 (2nd reading)

P & R 1510	Americans with Disabilities Act
P & R 2418	Section 504 of the Rehabilitation Act of 1973 -- Students
P & R 5116	Education of Homeless Children
P & R 8330	Student Records

Approve Policies & Regulations Approve the following new and revised Policies and Regulations:
 (1st reading)

P & R 2460	Special Education
R 2460.1	Special Education - Location, Identification, and Referral
R 2460.8	Special Education - Free and Appropriate Public Education
R 2460.9	Special Education - Transition From Early Intervention Programs to Preschool Programs
R 2460.15	Special Education - In-Service Training Needs for Professional and Paraprofessional Staff
R 2460.16	Special Education - Instructional Material to Blind or Print-Disabled Students
P 2467	Surrogate Parents and Foster Parents
P 5330.04	Administering an Opioid Antidote

Approve HIB Resolution Approve the following resolution:
 Be it resolved that the Board of Education has reviewed the HIB incident report from 1/5/17 through 2/14/17 as informed by the Superintendent. The Board hereby affirms the Superintendent's decision of these incidents.

Facility Use:

Approve Facility Use Approve the following facility use requests:

Haddonfield Lions Club to use the Atlantic Avenue and Jr./Sr. High School gyms for the Lizzy Haddon Girls' Basketball Invitational from 7:00am-7:00pm effective May 6-7, 2017. Custodian fees will apply.

Lawnside Track & Field Club to use the Jr./Sr. High School Track & Field facilities for their practices from April 3, 2017, through August 11, 2017, from 6-8:30 p.m., with the schedule to be determined by the Athletic Director.

Haddon Heights Heat Basketball to use the Atlantic Avenue and Jr./Sr. High School gyms for their practices from 6-10pm effective March 15-June 1, 2017.

Finance:

Approve Transfers Approve transfers.

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11-000-230-590-00-REG	11-000-230-580-00-REG	175.00
11-000-262-610-00-REG	11-000-263-610-01-REG	2,500.00
11-000-100-561-00-REG (3,000)	11-000-100-562-00-REG	23,246.00
11-000-291-272-00-REG (20,246)		
11-000-291-272-00-REG	11-000-100-566-00-REG	34,930.00
11-000-270-420-00-REG	11-000-270-350-00-REG	1,639.00
11-000-270-420-00-REG	11-000-270-503-00-REG	1,172.00
11-000-270-610-00-REG (5,000)	11-000-270-518-00-REG	30,000.00
11-000-291-272-00-REG (7,000)		
11-000-291-250-00-REG (18,000)		
11-402-100-890-01-TRA	11-402-100-101-01-REG	408.75
11-000-291-250-00-REG	11-212-100-106-00-EL	7,398.08
11-000-218-105-00-REG (7,000)	11-212-100-106-00-SUB	9,967.50
11-000-291-250-00-REG (2,967.50)		
11-000-218-320-01-GUI	11-000-218-590-01-GUI	1,417.98
11-000-219-610-06-REG	11-000-219-320-06-REG	500.00
11-000-222-340-01-LIB	11-000-222-610-01-AVA	367.75
11-000-240-610-03-REG	11-000-240-590-03-REG	54.50

Approve Public Hearing Approve the Public Hearing for the 2017-2018 Budget to be held on May 3, 2017, at 7:00 pm in the Seventh Avenue Multi-Purpose Room.

Approve Budget Approve the 2017-2018 school district budget for submission to the County Executive Superintendent as follows:

	Budget	Local Tax Levy
General Fund	\$20,785,993	\$12,358,625
Special Revenue Fund	\$ 783,369	
Debt Service Fund	\$ 1,028,213	\$ 1,028,213
 Total	 \$22,597,575	 \$13,386,838

Approve Expense Reimbursement Approve the Travel Related Expense Reimbursement for the 2017-2018 school year be established at a maximum expenditure of \$1,000 per employee.

Approve Reports Approve the Treasurer’s and Secretary’s Reports for the month of January, 2017. Reports are in agreement. In addition, pursuant to N.J.A.C. 6A:23A-16/10 (c) 4, the Haddon Heights Board of Education certifies that as of January 31, 2017, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and the sufficient funds are

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available to meet the district's financial obligations for the remainder of the fiscal year.

**Approve
Resolution**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Haddon Heights Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Mark J. Stratton, Business Administrator/Board Secretary

Date

YESES: Mrs. Alexander, Mr. Cicalese, Mrs. Gentile, Mrs. Long, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Mrs. Sheilds

NOES: None.

ABSTAINS: None

Board Member Comments:

Mrs. Long – Superintendent had send link about student that played in the basketball game; just nice to see;

Mrs. Shissler – Went to play and the performance was amazing.

Public Coments:

Cara Blair – Here to ask about library experience alternatives for elementary schools; named several alternatives such as visit to the Haddon Heights Library, etc.; wants to donate 2 books to the administration library.

Chris Mrozinski – Encourage Superintendent and Board to take ideas and take a leadership role in bringing about some of these ideas.

On the motion of Mr. Quinn, seconded by Mrs. Long, the meeting was adjourned at 7:57 p.m.

Mark J. Stratton
Business Administrator/Board Secretary