

**MINUTES OF THE BOARD OF EDUCATION**  
**February 14, 2017**

**Flag Salute** Mrs. Sheilds called the meeting to order at 7:30 p.m. and started with a moment of silence. Mr. Adams led in the salute to the flag.

**Roll Call** Mrs. Gentile, Mrs. Long, Mrs. McCauley, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Sheilds; Superintendent, Michael Adams; and Business Administrator, Mark Stratton; Mrs. Alexander, Mr. Beckas and Mr. Cicalese were absent.

**Approve Minutes** Ms. Venable moved, seconded by Mr. Quinn to approve the minutes of the executive session meeting of December 13, 2016.

Roll Call Vote:

YESES: Mrs. Gentile, Mr. Quinn, Mrs. Shissler, Ms. Venable, Mrs. Sheilds

NOES: None.

ABSTAINS: Mrs. Long, Mrs. McCauley, Ms. Stuart

**Approve Minutes** Mrs. Long moved, seconded by Ms. Venable, to approve the minutes of the regular session meeting of January 4, 2017.

Roll Call Vote:

YESES: Mrs. Gentile, Mrs. Long, Mr. Quinn, Mrs. Shissler, Ms. Venable, Mrs. Sheilds

NOES: None.

ABSTAINS: Mrs. McCauley, Ms. Stuart

**Approve Minutes** Ms. Venable moved, seconded by Mr. Quinn to approve the minutes of the executive session meeting of January 4, 2017.

Roll Call Vote:

YESES: Mrs. Gentile, Mrs. Long, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Sheilds

NOES: None.

ABSTAINS: Mrs. McCauley

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**Information:**

**Fire drills** were held in the following buildings according to statute:

Atlantic Avenue – 1/5

Glenview – 1/4

Seventh Avenue – 1/4

Jr./Sr. High School – 1/12

**Lockdown Drills** were held in the following buildings according to statute:

Glenview – 1/27

Seventh Avenue – 1/24

**Evacuation Drills** were held in the following buildings according to statute:

Atlantic Avenue – 1/12

**A Shelter In Place with Instruction Drill** was held in the following building according to statute:

Jr. /Sr. High School – 1/19

**Presentations:**

Technology Update; District Enrollment Update; Presentation on Activities going on in Haddon Heights, Barrington, Lawnside, Merchantville; Recognition of Senior High School Students

**Committee Reports:**

Barrington – Mrs. McCauley- Had meeting last night and approved new custodian and calendar.

Property – Mr. Quinn – Met and discussed some exterior brick work at the high school that needs to be completed. Maintenance staff will be renovating science room at the high school.

Policy – Mrs. Shissler – Policy met and policies discussed are being approved tonight.

Finance – Mrs. Long – Met to discuss the budget. Currently looks in good shape but won't know until we secure state aid numbers.

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Extra Curricular – Mrs. Sheilds – Gave updates on all team records and upcoming playoff schedule.

Ms. Venable moved, seconded by Mrs. Shissler, to approve the following recommendations of the Superintendent.

**RECOMMENDATIONS OF THE SUPERINTENDENT:**

**Personnel:**

**Approve Moses** Approve Charlotte Moses as a long-term substitute Business teacher at the Jr./Sr. High School, BA, Level 1, at a salary of \$50,773.00 (pro-rated), with no medical benefits, effective February 21, 2017, through the last teacher day of June 2017.

**Approve Rockhill** Approve Danielle Rockhill as a long-term substitute Special Education Teacher at the Jr./Sr. High School, BA, Level 1, at a salary of \$50,773.00 (pro-rated), effective March 1, 2017, through May 31, 2017.

**Approve Revise Rockhill** Approve to revise the dates for Danielle Rockhill as a part-time special education instructional aide from September 1, 2016, through February 28, 2017, and from June 1, 2017, through June 30, 2017.

**Approve George** Approve the following teacher as a Saturday Credit Reinstatement Monitor for the 2016-2017 school year at the rate of \$35.00 per hour:

Kelly George

**Approve Subs** Approve the following substitute personnel for the 2016-2017 school year:

**Teachers**

Brandon Bongart  
Cheryl Clark  
Bethany D’Amelio  
Nadia Kraemer

**Retroactive to February 7, 2017**

James Callista  
Heather Fizur  
Matthew McDermott

**Finance:**

**Approve Bill List** Approve the bill list in the amount of \$1,830,570.21.

Roll Call Vote:

**YESSES:** Mrs. Gentile, Mrs. Long, Mrs. McCauley, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Sheilds

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NOES: None.

ABSTAINS: None

Mrs. Shissler moved, seconded by Mrs. Long, to approve the following recommendations of the Superintendent.

**Personnel:**

**Approve Resign  
Papa**

Accept, with regret, the resignation of Louis Papa, part-time special education instructional aide, retroactive to February 3, 2017.

**Approve Resign  
Kudatzky**

Accept, with regret, the resignation of Kyle Kudatzky, part-time special education instructional aide, effective February 24, 2017.

**Approve Resign  
Golden**

Accept, with regret, the resignation of Sara Golden, full-time 1:1 Instructional Aide/ABA Facilitator, effective February 17, 2017.

**Approve  
Clark**

Approve Cheryl Clark as a full-time (37.25 hrs./wk.) 1:1 Instructional Aide/ABA Facilitator at the Jr./Sr. High School, at the rate of \$25.00/hour, effective February 21, 2017, for the remainder of the 2016-2017 school year.

**Approve Leave  
Alvin**

Approve a medical leave of absence for Cheryl Alvin, Jr./Sr. High School Job Coach/Instructional Aide, effective February 15, 2017, for approximately 4-8 weeks

**Approve Resign  
Michaels-Koenig**

Accept, with regret, the resignation of Julia Michaels-Koenig, part-time elementary nurse, effective January 20, 2017.

**Approve  
Mango**

Approve Regina Mango as a part-time elementary nurse, 3.5 hours per day, 5 days per week (excluding half days and in-service days) to be paid at the rate of \$62.50 per day, with no medical benefits, retroactive to February 7, 2017, through the last full student day of June 2017.

**Approve Leave  
White**

Approve maternity/family leave of absence for Mary White, 1<sup>st</sup> grade teacher at Glenview School, effective May 15, 2017, through June 30, 2017, returning to work on the first teacher day of September 2017.

**Approve  
Aides**

Approve the following part-time special education instructional aides listed below, with no medical benefits, for the 2016-2017 school year:

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<b>Name</b>	<b>Hourly Rate</b>	<b>Up to # of Hours/Day</b>	<b>Start Date</b>
Heather Fizur	\$15.00	5.75	2/15/17
Nadia Kraemer	\$15.00	5.75	2/27/17
Grace Styer	\$15.00	5.75	2/15/17

**Approve RTI Employee**                      Approve the following employee to provide RTI instruction at the 2016-2017 contractual hourly rate of pay before or after student hours, with time determined by students' Tier placement requirements for the 2016-2017 school year:

Colleen Agnew

Tricia Campbell

**Approve Mentor**                      Approve the following mentor to be paid by the teacher enrolled in the required Novice Teacher Program:

<b>Name</b>	<b>Amount (state mandated)</b>	<b>Program Completion</b>
Kelly Hornbach	\$367	20 weeks

**Approve Leave McAndrew**                      Approve an intermittent paternity/family leave of absence for Joseph McAndrew, 5<sup>th</sup> grade teacher at Seventh Avenue School, effective March 13, 2017, through March 23, 2017; and May 22, 2017, through June 16, 2017.

**Approve SAW Personnel**                      Approve payment for the following personnel for their participation in the 2016-2017 SAW program: (no cost to the district; salaries paid through registration fees)

Holly Battiste	\$200	Beth Kovach	\$200
Dianne Geissler	\$200	Sue Franke	\$200
Jim Smith	\$200	Jennifer Ellis	\$650
Jen Marisi	\$200		

**Approve Spring Coaches**                      Approve the following spring coaches for the 2016-2017 school year:

Don Hinger – Head Girls' Track	\$7,105
Matt Martin – Head Boys' Track	\$7,105
Callie Darroch – Track Assistant	\$4,055
Butch Gale – Track Assistant	\$4,055
Ed Kramer – Track Assistant	\$4,055
Molly Mahoney – Track Assistant	\$4,055
Rick Krause – Jr. High Track	\$4,055
Mark Johnson – Jr. High Track	\$4,055

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Eric Newell – Head Baseball	\$7,105
Bradley Kline – Baseball Assistant (JV)	\$2,703
Brian Clark – Baseball Assistant (Varsity)	\$2,703
John Harvey – Baseball Assistant (Frosh)	\$2,703
Michelle Dzurenda – Head Softball	\$7,105
Charlie Kellogg – Softball Assistant (JV)	\$2,027.50
Brielle Macaluso – Softball Assistant (Varsity)	\$2,027.50
Joe McGroarty – Head Golf	\$4,045
Keith Chambers - Head Boys' Tennis	\$5,425

Don Newell – Para Professional Aide for Baseball  
 Anthony Panara – Para Professional Aide for Baseball  
 Eric Rosen – Volunteer Coach for Baseball  
 Jeff Eppright – Volunteer Coach for Baseball  
 Steve Moyer – Volunteer Coach for Golf  
 Donny Lang – Volunteer Coach for Golf  
 Beth Kovach – Volunteer Coach for Softball  
 Caitlin Oswald – Para Professional Aide for Softball  
 Pam Watson – Para Professional Aide for Girls' Track  
 Janel Gehring – Volunteer Coach for Jr. High Track  
 Brian Roney – Volunteer Coach for Jr. High Track

**Approve Krulikowski**                      Approve Brian Krulikowski as a volunteer football coach for the remainder of the 2016-2017 school year.

**Approve Buzby**                              Approve Lisa Buzby as a paraprofessional aide for the Band and Color Guard for the 2016-2017 school year.

**Approve Keen**                              Approve Dave Keen as an Activity Bus Driver, at a rate of \$17.55 per hour, effective February 15, 2017, through June 30, 2017.

**Approve Subs**                              Approve the following substitute personnel for the 2016-2017 school year:

**Nurse**  
 Julia Michaels-Koenig

**Approve DelCollo**                              Approve Melissa DelCollo, a student at American Public University, to complete her 100 hour counseling Practicum with Denise Hoeschele, Jr./Sr. High School counselor, effective March 6, 2017, through June 20, 2017.

**Approve Stein**                              Approve Alec Stein, a student at Camden County College, for his 15-hour field experience with Alice Borden, Jr./Sr. High School History Teacher, beginning on February 15, 2017.

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**Approve  
Yoga Club**

Approve a Yoga Club at Atlantic Avenue School run by Lisa Duffy on a volunteer basis for the 2016-2017 school year. The club will meet Wednesday's from 12:00-12:25 p.m. beginning February 22, 2017. Students in grades 4, 5 and 6 may join the club with permission from their parents.

**Programs:**

**Approve Prof.  
Development**

Approve the following professional development requests as well as mileage reimbursement at the approved rate for the 2016-2017 school year:

Lisa Owen	2 <sup>nd</sup> Annual Women's Leadership Conference	3/30-31	\$325.00
Paid for with Administrator's budgeted Professional Development money as per contract			

Alison Myers	AP Reading	6/11-17	N/C
K. McAnulty; J. Shaw	AIM Research to Practice Symposium	3/13	N/C
Pending Approve from county office for out of state travel			

Christopher Lina	PowerSchool Training	3/6-8	\$350.00
Hotel cost for two nights			\$223.16
Paid from Technology fund and is required training			

**Approve ESY  
Dates**

Approve the 2017 Extended School Year dates from July 5, 2017, through August 3, 2017.

**Approve  
SEMI**

Approve Haddon Heights School District to participate in the Special Education Medicaid Initiative (SEMI) for the 2017-2018 school year.

**Approve Grant  
Amendment**

Approve the submission of an amendment to the 2017 NCLB grant to include carryover from the 2016 NCLB grant.

**Approve 2016-17  
School Calendar**

Approve the 2017-2018 School Calendar.

**Approve Delayed  
Opening**  
2017 due to state testing.

Approve a delayed opening (10:20 am start time) at the Jr./Sr. High School for all seniors on March 29, 30, 31, 2017 and April 3,

**Approve Spring  
Sports Schedule**

Approve the 2017 spring athletic schedule.

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**Approve Baseball Clinic**                      Approve a baseball clinic to be held on April 18th to April 21st from 9 am-12 pm at Memorial Field. The clinic will be run by the players and coaches for kids in grades 3-8 from Haddon Heights, Barrington, Lawnside and Merchantville and all proceeds go to the baseball team. The cost is \$70.

**Approve Softball Clinic**                      Approve a softball clinic to be held on April 17-19 from 9 am-12 pm on the High School softball field. The clinic will be run by the players and coaches for kids ages 5-15 from Haddon Heights, Barrington, Lawnside and Merchantville and all proceeds go to the softball team. The cost is \$20 per day or \$50 for all 3 days.

**Approve SAW Dates**                      Approve the following dates for the 2017 Elementary SAW program:

Tuesdays February 21, 28; March 7, 14, 21, 28; April 4, 11

**Approve SAW Brochure**                      Approve the SAW brochure.

**Approve Aftercare Tuition**                      Approve the following tuition rates for Kindergarten Aftercare for the 2017-2018 school year:

1 day/week = \$406/ year  
 2 days/week = \$812/year  
 3 days/week = \$1,218/year  
 4 days/week = \$1,624/year  
 5 days/week = \$2,030/year

**Approve Policies & Regulations**                      Approve the following new and revised Policies and Regulations: (1<sup>st</sup> reading)

P & R 1510    Americans with Disabilities Act  
 P & R 2418    Section 504 of the Rehabilitation Act of 1973 -- Students  
 P & R 5116    Education of Homeless Children  
 P & R 8330    Student Records

**Approve HIB Resolution**                      Approve the following resolution:

Be it resolved that the Board of Education has reviewed the HIB incident report from 12/14/16 through 1/4/17 as informed by the Superintendent. The Board hereby affirms the Superintendent's decision of this incident.



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**Facility Use:****Approve**

Approve the following facility use requests:

**Facility Use**

Center Stage Studio to use Haddon Heights Jr./Sr. High School Auditorium for their dance rehearsals on June 8-9, 2017, from 2:45-9pm; and their recital on June 10-11, 2017, from 10am-9pm. There is a fee of \$1,600.00 as well as custodian fees.

Haddon Heights Police Department to use the Jr./Sr. High School weight room from 6:00am-11:00pm, except during the school day, effective February 15, 2017, through August 30, 2017.

St. Rose of Lima School to use the Jr./Sr. High School track for their track practices and meets effective March 1, 2017, through June 1, 2017. Times/schedule coordinated with Haddon Heights Athletic Director.

Haddon Heights Soccer Club to use Atlantic Avenue School gym for their soccer practices from 5-9pm effective March-May 2017.

**Finance:****Approve**

Approve transfers.

**Transfers**

11-000-223-580-01-ENG	11-190-100-640-01-ENG	1,000.00
11-000-223-580-01-MET	11-190-100-610-01-MET	200.00
11-000-222-340-01-LIB	11-000-222-610-01-LIB	350.00
11-000-291-299-00-REG	11-000-270-518-00-REG	20,757.87
11-000-262-621-01-REG	11-000-262-490-01-REG	8,824.41
11-000-270-420-00-REG	11-000-270-350-00-REG	554.97
11-000-100-566-00-REG	11-000-100-562-00-REG	5,304.00
11-000-100-566-00-REG	11-000-100-565-00-REG	29,438.92
11-130-100-101-11-REG	11-000-213-104-00-SUB	2,402.50
11-000-219-320-06-REG	11-000-219-104-00-REG	2,858.14
11-130-100-101-11-REG	11-000-223-104-00-RFEG	183.04
11-130-100-101-11-REG	11-000-230-105-00-REG	471.00
11-130-100-101-11-REG	11-000-240-105-00-REG	2,000.00
11-000-219-105-00-REG (10,900)	11-000-251-105-00-REG	16,249.98
11-130-100-101-11-REG (5,349.98)		
11-000-261-420-00-REG	11-000-262-110-00-REG	2,975.00
11-213-100-101-00-EL	11-215-100-101-00-REG	31,800.00
11-130-100-101-11-REG	11-000-211-105-00-SUB	2,697.50
11-140-100-101-01-REG	11-000-213-104-00-REG	16,500.00
11-130-100-101-11-REG	11-120-100-101-11-REG	6,125.80
11-000-100-562-00-REG	11-000-100-563-00-REG	5,304.00

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11-000-222-340-01-LIB	11-000-222-610-01-AVA	169.74
11-000-261-420-01-REG	11-000-230-334-00-REG	1,425.00
11-000-262-610-00-REG	11-000-263-610-01-REG	1,000.00
11-000-223-580-01-MEC	11-190-100-610-01-MEC	120.57
11-000-291-220-00-REG	11-000-291-273-00-REG	5,400.00
11-213-100-101-00-EL (26,000)	11-212-100-101-00-EL	86,315.44
11-213-100-106-00-EL (15,000)		
11-215-100-106-00-REG (7,000)		
11-240-100-101-00-REG (5,000)		
11-212-100-106-00-JHS (8,000)		
11-000-100-562-00-REG (25,315.44)		

**Approve Resolution**                      Approve the resolution for use of capital reserve money.

**Approve Vendors**                      Approve to purchase materials from the following vendors on state contract:

CDW-G	School Specialty	Houghton Mifflin
Dell Marketing	WB Mason	McGraw Hill

**Approve Reports**                      Approve the Treasurer's and Secretary's Reports for the month of December, 2016. Reports are in agreement. In addition, pursuant to N.J.A.C. 6A:23A-16/10 (c) 4, the Haddon Heights Board of Education certifies that as of December 31, 2016, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Approve Resolution**                      Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Haddon Heights Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

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Mark J. Stratton, Business Administrator/Board Secretary

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Date

Roll Call Vote:

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YESES: Mrs. Gentile, Mrs. Long, Mr. Quinn, Mrs. Shissler, Ms. Stuart,  
Mrs. Sheilds

NOES: None.

ABSTAINS: None

**Board Member Comments:**

Mrs. Long – When you see the amazing things the students do, it’s why I like to be on the board.

Ms. Venable – Agreed with Mrs. Long and sees how all students from different communities get along well.

**Public Coments:**

Kathy Lange – Lights are working at Devon Avenue and scoreboard is installed. March 3<sup>rd</sup> will be a lighting celebration between 7:00pm and 8:00pm.

Cara Blair - It is impressive to see the changes in technology. Comment on decision to close the elementary school libraries; would like the Board to consider some creative ideas to incorporate library skills.

Melissa Shannon – Question on safety measures that have been updated at Glenview.

On the motion of Mrs. Long, seconded by Mr. Quinn, the meeting was adjourned at 8:16 p.m.

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Mark J. Stratton

Business Administrator/Board Secretary