

**MINUTES OF THE BOARD OF EDUCATION**  
**November 2, 2016**

**Flag Salute** Mrs. Sheilds called the meeting to order at 7:30 p.m. and started with a moment of silence. Mr. Adams led in the salute to the flag.

**Roll Call** Mrs. Alexander, Mrs. Gentile, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Sheilds; Superintendent, Michael Adams; and Business Administrator, Mark Stratton; Mr. Beckas, Mr. Lucia, Mrs. McCauley were absent.

**Approve Minutes** Ms. Stuart moved, seconded by Mrs. Shissler to approve the minutes of the regular session meeting of October 11, 2016.

Roll Call Vote:

YESES: Mrs. Alexander, Mrs. Gentile, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Sheilds,

NOES: None.

ABSTAINS: None

**Information:**

**Fire drills** were held in the following buildings according to statute:

Atlantic Avenue – 10/18

Glenview – 10/6

Seventh Avenue – 10/19

Jr./Sr. High School – 10/7

**Lockdown drills** were held in the following buildings according to statute:

Atlantic Avenue – 10/6

Seventh Avenue – 10/5

**A Shelter in Place with Instruction drill** was held in the following building according to statute:

Glenview – 10/28

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**A Bomb Threat Evacuation drill** was held in the following building according to statute:

Jr./Sr. High School – 10/21

**Presentations:**

District Report of Violence and Vandalism and HIB; District Enrollment Update; Presentation on Activities going on in Haddon Heights, Barrington, Lawnside, Merchantville; Recognition of Seventh Avenue School Students.

**Public Comments:**

Mrs. Kitchmire – Thanked residents of Haddon Heights, thanked Board members for their support, thanked Mr. Adams and the administrative team.

**Committee Reports:**

Lawnside – Mrs. Venable – Have tentative agreement with our teacher union.

Property– Mr. Quinn- Met after last meeting to discuss some lintel work at the High School.

Negotiations – Mrs. Sheilds – Met earlier tonight with principals/supervisors union.

Extra Curricular – Mrs. Sheilds – Gave update on all sports teams records and status for playoffs.

Ms. Venable moved, seconded by Mr. Quinn, to approve the following recommendations of the Superintendent.

**RECOMMENDATIONS OF THE SUPERINTENDENT:**

**Personnel:**

**Approve Leave Goold** Approve maternity/family leave of absence for Kirby Goold, Special Education teacher at the Jr./Sr. High School, effective March 1, 2017, through May 31, 2017, returning to work on June 1, 2017.

**Approve Leave McGill** Approve an intermittent family leave of absence for Dannielle Marinella-McGill, English teacher at the Jr./Sr. High School, retroactive to. October 20, 2016.

**Approve Mentors** Approve the following mentors to be paid by the teachers enrolled in the Novice Teacher Program:

Name	Amount (state mandated)	Program completion
Erica Doyle	\$183	30 weeks
Neil Ortiz	\$550	30 weeks
Janet Richards	\$550	30 weeks
Jim Smith	\$550	30 weeks

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**Approve Title I Employees** Approve the following employees for the tutoring of Title I students for the 2016-2017 school year:

Name	Course	Title I	Contracted Rate	# of Hours
Henry Kelsey	English	\$3500	\$35.00	Up to 100
Michelle Lubonski	English	\$875	\$35.00	Up to 25
Michelle Carter	Math	\$875	\$35.00	Up to 25

**Approve Fraga** Approve Dan Fraga as a substitute SAT teacher at the approved rate of \$35.00 for the 2016-2017 school year.

**Approve Contracted Services** Approve the following provider of contracted services for the 2016-2017 school year:

Neuropsychologist  
Barbara J. Leech, Ph.D. (610) 436-4593  
1030 N. Kings Highway, Suite 210  
Cherry Hill, NJ 08034

**Approve Resign Murray** Accept, with regret, the resignation of Grace Murray as a 100-day substitute teacher effective November 11, 2016.

**Approve Resign Damiani** Accept, with regret, the resignation of Jamilah Damiani as a 100-day substitute teacher.

**Approve Dagrosa** Approve Janet Dagrosa as a 100-day Substitute teacher for the 2016-2017 school year at the rate of \$90/day with no medical benefits.

**Approve Subs** Approve the following substitute personnel for the 2016-2017 school year:

**Teacher**

Michael Ricci

**Homebound Instructors**

Kathleen Hunter  
Kyle Kudatzky  
Grace Murray

**Finance:**

**Approve Bill List** Approve the bill list in the amount of \$542,754.21.

Roll Call Vote:

YESES: Mrs. Alexander, Mrs. Gentile, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Shields,

NOES: None.

ABSTAINS: None

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Mr. Quinn moved, seconded by Mrs. Shissler, to approve the following recommendations of the Superintendent

**Personnel:**

**Approve  
Demkiw**

Approve Jessica Demkiw as a long-term substitute Special Education teacher at Atlantic Avenue School, MA+30, Level 1, with no medical benefits, at a salary of \$55,543.00 (pro-rated) effective November 28, 2016, through the last teacher day of June 2017.

**Approve Title I  
Consultants**

Approve the following paid consultants for the tutoring of Title I students for the 2016-2017 school year at St. Rose:

Name	Course	Consultant pay \$35 per hour
Susan Leoncheuck	Math/English	Up to \$2000
Fern Love	Math/English	Up to \$2000
Michelle Walsh	Math/English	Up to \$2000
Justin Wilhelm	Math/English	Up to \$2000

**Approve  
Bomgardner**

Approve Estyr Bomgardner, a Behavior Support Consultant through Potential Discoveries, to work with a Special Education student during Kindergarten Aftercare at no cost to the district.

**Approve Resign  
Merz**

Accept, with regret, the resignation of Samantha Merz as the Elementary Substitute Scheduler effective November 4, 2016.

**Approve  
Alvin**

Approve Cheryl Alvin as the Elementary Substitute Scheduler for the 2016-2017 school year at a stipend of \$3,710 (pro-rated) effective November 7, 2016.

**Approve Resign  
Floro**

Accept, with regret, the resignation of Dean Floro, part-time custodian at the Jr./Sr. High School, retroactive to November 1, 2016.

**Approve  
Lynch**

Approve Padric Lynch to be a para-professional aide for wrestling for the 2016-2017 school year.

**Approve  
Maro**

Approve Bill Maro to be a volunteer coach for boys' basketball for the 2016-2017 school year.

**Approve  
D'Amelio**

Approve Bethany D'Amelio, a student at Rutgers University, for her four hours of pre-service candidate observation with Alissa Grace, 1<sup>st</sup> grade teacher at Atlantic Avenue School.

**Approve  
Porreca**

Approve Carly Porreca, a student at the University of the Arts, for her 24 hours of field experience with Jennifer Michnowski, Elementary Art teacher, during the months of November and December 2016.

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**Approve Mattie** Approve Jacqueline Mattie, a student at Camden County College, for her 1 hour each classroom observation at the Jr./Sr. High School with Michelle Lubonski, English teacher, and Neil Ortiz, Spanish teacher.

**Students:**

**Approve Tuition Student** Approve tuition student, #9670, starting November 14, 2016, for the remainder of the 2016-2017 School Year, to be paid by Merchantville School District.

**Programs:**

**Approve Girls' Club** Approve a Girls' Club at Atlantic Avenue School supervised by Ginny Peters on a volunteer basis for the 2016-2017 school year. The club will meet one day a month after school at Atlantic Avenue School. Students in grades 4, 5 and 6 may join the club with permission from their parents.

**Approve HS Volunteer Club** Approve the 3HS Volunteering Club for 7<sup>th</sup> through 10<sup>th</sup> graders with Molly Mahoney as the adviser on a voluntary basis.

**Approve Book Club** Approve Battle of the Books Club for Jr. High students with Kathryn Carroll as the adviser on a voluntary basis.

**Approve Winter Sports** Approve the 2016-2017 winter sports schedule.

**Approve FH Alumni Game** Approve a field hockey alumni game to be played on Sunday, November 6th at 12 noon on the high school field hockey field.

**Approve BB Alumni Game** Approve the boys' basketball alumni game to be played on December 28<sup>th</sup> in the HS gym from 6-8 PM.

**Approve QSAC** Approve the 2016-2017 NJ QSAC Statement of Assurance.

**Approve Pacing Guides** Approve the following pacing guides:  
 Physics

**Approve Renaissance Reward 9-12** Approve a 3rd Quarter Renaissance Reward for students in grades 9-12 who earn a Renaissance card for 3rd Quarter be permitted to attend a field trip to Morey's Pier in Wildwood, New Jersey, on a weekday during the months of either May or June 2017. Cost to be determined depending on the number of students who earn Renaissance cards, but there will be no cost to the district. All funds will be provided through fundraising activities.

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**Approve Renaissance Reward 7-8**            Approve a 3rd Quarter Renaissance Reward for students in grades 7-8 who earn a Renaissance card for 3rd Quarter be permitted to attend a field trip to Funplex in Mt. Laurel, New Jersey, on a weekday during the months of either May or June 2017. Cost to be determined depending on the number of students who earn Renaissance cards, but there will be no cost to the district. All funds will be provided through fundraising activities

**Approve Graduation Award**            Approve the “Top 10 Scholarship” graduation award. The ten students in the graduating class with the highest GPAs, as determined by the Jr./Sr. High School, will be awarded a one-time amount of \$500 each. Students will be able to apply the funds toward non-tuition college expenses, such as books.

Roll Call Vote:

YESES:            Mrs. Alexander, Mrs. Gentile, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Mrs. Sheilds,

NOES:            None.

ABSTAINS: None

Mr. Quinn moved, seconded by Mrs. Shissler, to approve the following recommendations of the Superintendent

**Approve HIB Resolution**            Approve the following resolution:  
 Be it resolved that the Board of Education has reviewed the HIB incident report from 9/14/16 through 10/11/16 as informed by the Superintendent. The Board hereby affirms the Superintendent’s decision of these incidents.

Roll Call Vote:

YESES:            Mrs. Gentile, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Mrs. Sheilds,

NOES:            None.

ABSTAINS: Mrs. Alexander

Mr. Quinn moved, seconded by Mrs. Shissler, to approve the following recommendations of the Superintendent

**Facility Use:**  
**Approve**

Approve the following facility use requests:

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**Facility Use**

Surge Independent Color Guard/High Voltage Color Guard to use Atlantic Avenue School gym for their rehearsals on Saturdays and Sundays whenever gym is available effective December 1, 2016, through April 30, 2017.

**Finance:****Approve****Transfers**

Approve transfers.

11-190-100-610-01-TEC	12-140-100-730-01-REG	6,850.00
11-000-223-580-01-ART	11-190-100-610-01-ART	500.00
11-000-222-340-01-LIB	11-000-222-610-01-AVA	155.00
11-000-218-610-01-GUI	11-218-100-104-00-SUM	2,373.39
11-000-219-610-06-REG	11-000-219-592-06-REG	500.00
11-000-240-580-00-REG	11-000-240-890-00-REG	153.99
11-212-100-610-06-JHS	11-213-100-610-06-HS	101.49

**Approve Reports**

Approve the Treasurer's and Secretary's Reports for the month of September, 2016. Reports are in agreement. In addition, pursuant to N.J.A.C. 6A:23A-16/10 (c) 4, the Haddon Heights Board of Education certifies that as of September 30, 2016, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Approve Resolution**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Haddon Heights Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

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Mark J. Stratton, Business Administrator/Board Secretary

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Date

**Roll Call Vote:**

**YESES:** Mrs. Alexander, Mrs. Gentile, Mr. Quinn, Mrs. Shissler, Ms. Stuart, Mrs. Sheilds,

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NOES: None.

ABSTAINS: None

**Board Member Comments:**

Mrs. Shields - Thanked Mrs. Kitchmire for her service to the board.

Mrs. Shissler moved, seconded by Mr. Quinn, and approved by unanimous voice vote to adjourn to executive session at 8:00pm to discuss Parent appeal of a HIB classification for a student. Returned from executive session at 9:15pm.

Mr. Quinn moved, seconded by Ms. Venable, to uphold the original decision on HIB.

Roll Call Vote:

YESES: Mrs. Shields, Mrs. Gentile, Mrs. Shissler, Mr. Quinn, Ms. Venable, Ms. Stuart

NOES: None.

ABSTAINS: Mrs. Alexander

On the motion of Mr. Quinn, seconded by Mrs. Shissler, the meeting was adjourned at 9:20pm.

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Mark J. Stratton  
Business Administrator/Board Secretary