

MINUTES OF THE BOARD OF EDUCATION
February 9, 2016

Flag Salute Mrs. Kitchmire called the meeting to order at 7:30 p.m. and started with a moment of silence. Mr. Adams led in the salute to the flag.

Roll Call Mrs. Alexander, Mrs. Gentile, Mrs. Long, Mrs. McCauley, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Kitchmire; Superintendent, Michael Adams; and Business Administrator, Mark Stratton. Mr. Lucia was absent;

Approve Minutes Mrs. Sheilds moved, seconded by Mr. Quinn, to approve the minutes of the regular session meeting of January 6, 2016.

Roll Call Vote:

YESES: Mrs. Alexander, Mrs. Gentile, Mrs. Long, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Kitchmire

NOES: None.

ABSTAINS: Mrs. McCauley

Approve Minutes Mr. Quinn moved, seconded by Mrs. Long, to approve the minutes of the executive session meeting of January 6, 2016.

Roll Call Vote:

YESES: Mrs. Alexander, Mrs. Gentile, Mrs. Long, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Mrs. Kitchmire

NOES: None.

ABSTAINS: Mrs. McCauley, Ms. Venable

Information:

Fire drills were held in the following buildings according to statute:

Atlantic Avenue – 1/8

Glenview – 1/6

Seventh Avenue – 1/8

Jr./Sr. High School – 1/11

Lockdown drills were held in the following buildings according to statute:

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Atlantic Avenue – 1/22

Glenview – 1/8

Seventh Avenue – 1/27

A Shelter In Place drill was held in the following building according to statute:

Jr./Sr. High School – 1/22

Presentations:

Technology Update, District Enrollment Update; Presentation on Activities going on in Haddon Heights, Barrington, Lawnside, Merchantville.

Committee Reports:

Lawnside – Ms. Venable – Lawnside has an educational foundation and have been instrumental in purchasing many items for the district; have an upcoming fundraiser to help with the 1 to 1 initiative.

Finance - Mrs. Long – met before board meeting; waiting for state aid numbers.

Extra – Curricular – Gave update on team records.

Mrs. Long moved, seconded by, Mrs. Shissler to approve the following recommendations of the Superintendent.

RECOMMENDATIONS OF THE SUPERINTENDENT:

Personnel:

**Approve Revise
Martin**

Approve to revise the salary of Matthew Martin in recognition of obtaining his Master’s Degree to \$68,197.00 (pro-rated) retroactive to December 16, 2015, through June 30, 2016.

**Approve Revise
Rutter**

Approve to revise the salary of Maureen Rutter in recognition of obtaining 30 additional credits beyond her Master’s Degree to \$39,035.00 (pro-rated) retroactive to January 1, 2016, through June 30, 2016.

**Approve Revise
Klawuun**

Approve to revise the medical leave of absence for Theresa Klawuun, Special Education teacher at the Jr./Sr. High School, to February 16, 2016, through April 6, 2016, returning to work on April 7, 2016.

**Approve
Riley**

Approve Marguerite Riley as a part-time long-term substitute Special Education teacher at the Jr./Sr. High School, BA, Level 1 (.69), at a salary of \$34,984.00 (pro-rated), with no medical benefits, effective April 4, 2016, through the last teacher day of June 2016.

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Approve Leave Stride Approve a medical leave of absence for Kristen Stride, part-time (.67) Physical Education teacher at the Jr./Sr. High School, retroactive to January 28, 2016, through March 2, 2016.

Approve Bailey Approve Mia Bailey as a part-time (.67) long-term substitute Physical Education teacher at the Jr./Sr. High School, to be paid at the sub. rate, with no medical benefits, retroactive to January 28, 2016, through March 2, 2016.

Approve Subs Approve the following substitute personnel for the 2015-2016 school year:

Teacher

Mia Bailey
Marguerite Riley

Home Instructor

Deborah Kearsley

Finance:

Approve Bill List Approve the bill list in the amount of \$1,713,483.85.

Roll Call Vote:

YESES: Mrs. Alexander, Mrs. Gentile, Mrs. Long, Mrs. McCauley, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Kitchmire

NOES: None.

ABSTAINS: None

Mr. Quinn moved, seconded by Ms. Stuart, to approve the following recommendations of the Superintendent.

Personnel:

Approve Resign Tharp Accept, with regret, the retirement of Susan Tharp, 5th grade teacher at Glenview School, effective July 1, 2016.

Approve McBride Approve Theresa McBride as a long-term substitute 3rd grade teacher at Seventh Avenue School, BA, Level 1, at a salary of \$50,702.00 (pro-rated), with no medical benefits, effective April 4, 2016, through June 9, 2016.

Approve Leave Grasso Approve maternity/family leave of absence for Dana Grasso, Special Education teacher at Glenview School, effective April 18, 2016 through June 30, 2016, returning to work on the first teacher day of September 2016.

Approve Approve Lisa Benedetti as a long-term substitute Special

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Beth Kovach	\$200	Brian Roney	\$200
Sue Franke	\$200	Lisa Duffy	\$200
Jen Marisi	\$200	April O'Malley	\$200
Brad Kent	\$200	Jen Ellis	\$650

Approve Spring Coaches Approve the following spring coaches for the 2015-2016 school year:

Don Hinger – Head Girls’ Track	\$7,105
Kristen Stride – Head Boys’ Track	\$7,105
Joe Berardi – Track Assistant	\$4,055
Callie Darroch – Track Assistant	\$4,055
Butch Gale – Track Assistant	\$4,055
Anita Mills – Track Assistant	\$4,055
Molly Mahoney – Track Assistant	\$4,055
Rick Krause – Jr. High Track	\$4,055
Mark Johnson – Jr. High Track	\$4,055
Eric Newell – Head Baseball	\$7,105
Bradley Kline – Baseball Assistant (JV)	\$2,703
Brian Clark – Baseball Assistant (Varsity)	\$2,703
John Harvey – Baseball Assistant (Frosh)	\$2,703
Lisa Benedetti – Head Softball	\$7,105
Michelle Dzurenda – Softball Assistant (JV)	\$4,055
Joe McGroarty – Head Golf	\$4,045
Keith Chambers - Head Boys’ Tennis	\$5,425

Don Newell – Para Professional Aide for Baseball
 Anthony Panara – Para Professional Aide for Baseball
 Mike Wasienko – Volunteer Coach for Baseball
 Marty Schoettler – Volunteer Coach for Softball
 Pam Watson – Para Professional Aide for Girls’ Track
 Steve Moyer – Volunteer Coach for Golf
 Kylie Gray – Para Professional Aide for Track
 Tyler Raws – Para Professional Aide for Track
 Dave Mosko – Para Professional Aide for Track
 Vicky Ulrich – Para Professional Aide for Softball
 Lauren Simmons – Para Professional Aide for Softball
 Len Baker – Para Professional Aide for Softball
 Janel Gehring – Volunteer Coach for Jr. High Track

Approve Revise Reilly Approve to revise the start date for John Reilly, part-time night custodian, to January 19, 2016.

Approve Subs Approve the following substitute personnel for the 2016-2017 school year:
Teacher

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Elaine Soulliard

Approve Schick Approve Katharine Schick, a student at Salus University, to complete 40 hours of observation with Celeste Battle, an employee of Laurel Therapy providing Occupational Therapy services to Haddon Heights School District, effective March 7-11, 2016.

Programs:

Approve Prof. Development Approve the following professional development requests as well as mileage reimbursement at the approved rate for the 2015-2016 school year:

Dana Kahlbom	Techniques for Articulation	3/7	\$239.00*
Jennifer Gallimore	Preschoolers & Autism	3/11	\$199.99*
L.Metz; K.McAnulty; J. Ray	Research to Practice Symposium	3/14	N/C+#
*Paid from IDEA grant fund; not from general fund			
+Out of State	#Pending county approval		

Approve ESY Approve the 2016 Extended School Year dates from July 5, 2016, through August 4, 2016.

Approve Amend. IDEA Grant Approve the submission of an amendment to the 2016 IDEA grant to include non-public carryover.

Approve SEMI Approve Haddon Heights School District to participate in the Special Education Medicaid Initiative (SEMI) for the 2016-2017 school year.

Approve Google Course Approve an addendum to the HS Program of Studies for the 2016-2017 school year. Replace semester course, Integrated Computer Practices (ICP) for 2.5 credits with a year-long Google course for 5 credits.

Approve 2016-17 School Calendar Approve the 2016-2017 School Calendar.

Approve Spring Sports Schedule Approve the 2016 spring athletic schedule.

Approve Indoor CG Travel Approve the Indoor Color Guard (High Voltage) to travel to Dayton Ohio to perform in the Winter Guard International World Championships. The group will leave on Wednesday April 6th at 6 am and return Sunday April 10th. The cost is \$200 per student and will be paid by the band auxiliary. The following people will be driving the students in

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their personal vehicles: Debbie Heller, Heather Foyle, Dave and Debi Uron, Rich Egner, Suzette Cheesman and Nancy Cox.

Roll Call Vote:

YESES: Mrs. Alexander, Mrs. Gentile, Mrs. Long, Mrs. McCauley, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Kitchmire

NOES: None.

ABSTAINS: None

Mr. Quinn moved, seconded by Ms. Stuart, to approve the following recommendations of the Superintendent.

Approve Coin Toss

Approve a coin toss fundraiser for the baseball team on 3/19/16 at the intersection of Clements Bridge Road and Gloucester Pike. Only parents and coaches will be permitted to collect money with the athletes on the sidewalk holding signs.

Roll Call Vote:

YESES: Mrs. Alexander, Mrs. Gentile, Mrs. Long, Mrs. McCauley, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Kitchmire

NOES: Mr. Quinn

ABSTAINS: None

Mr. Quinn moved, seconded by Ms. Stuart, to approve the following recommendations of the Superintendent.

Approve Car Wash

Approve a car wash fundraiser for the baseball team on 4/23/16 at Haddon Savings Bank from 8am-12noon. Coaches, players and parents will be involved.

Approve Field Program

Approve the field hockey program's "kids' camp" as a fundraiser. The dates are June 27-30 on the field hockey field from 9am-12noon each day. The camp is for kids in grades 1-8 from the towns of Haddon Heights, Barrington, Lawnside and Merchantville. The cost is \$100 per camper.

Approve Baseball Clinic

Approve a baseball clinic to be held on March 29th to April 1st from 9 am-12 noon at Memorial Field. The clinic will be run by the players and coaches for kids in grades 3-8 from Haddon Heights, Barrington, Lawnside and Merchantville and all proceeds go to the

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baseball team. The cost is \$55.

**Approve Softball
Clinic**

Approve a softball clinic to be held on March 28-30 from 9 am-12 noon on the High School softball field. The clinic will be run by the players and coaches for kids ages 5-15 from Haddon Heights, Barrington, Lawnside and Merchantville and all proceeds go to the softball team. The cost is \$20 per day or \$50 for all 3 days.

**Approve SAW
Brochure**

Approve the SAW brochure.

**Approve Aftercare
Tuition**

Approve the following tuition rates for Kindergarten Aftercare for the 2016-2017 school year:

- 1 day/week = \$406/ year
- 2 days/week = \$812/year
- 3 days/week = \$1,218/year
- 4 days/week = \$1,624/year
- 5 days/week = \$2,030/year

**Approve HIB
Resolution**

Approve the following resolution:
 Be it resolved that the Board of Education has reviewed the HIB incident report from 12/9/15 through 1/6/16 as informed by the Superintendent.
 The Board hereby affirms the Superintendent's decision of this incident.

Facility Use:
**Approve
Facility Use**

Approve the following facility use requests:

St. Rose of Lima School to use the Jr./Sr. High School track for their track practices and meets effective March 1, 2016, through June 1, 2016.
 Times/schedule coordinated with Haddon Heights Athletic Director.

Haddon Heights Field Hockey Club to use Glenview School Multi-Purpose Room for their spring Indoor Skills and Drills from 6-8:30 p.m. on Thursdays, effective March 10, 2016, through May 5, 2016, and the 3HS Varsity Field Hockey field on the dates and times attached.

Lawnside Lightning Track & Field Club to use the High School Track & Field facilities for their practices from April 4, 2016, through August 1, 2016, from 6-8:30 p.m., with the schedule to be determined by the Athletic Director.

Finance:
**Approve
Transfers**

Approve transfers.

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11-000-230-531-01-MOF	11-190-00-590-01-MOF	500.00
11-000-230-531-01-MOF	11-190-100-610-01-MOF	1,500.00
11-000-251-610-00-REG	11-000-251-340-00-REG	1,000.00
11-000-213-610-01-NUR	11-000-211-610-01-AOF	110.93
11-000-270-518-00-REG	11-000-270-162-00-REG	5,000.00
11-209-100-101-00-HS (45,935)	11-213-100-101-00-HS	220,000.00
11-212-100-101-00-HS (174,065)		
11-212-100-106-00-HS	11-213-100-106-00-HS	62,000.00
11-212-100-106-00-JHS	11-215-100-101-00-REG	119.00
11-212-100-101-00-EL	11-230-100-101-00-REG	49,000.00
11-000-222-104-00-REG	11-000-222-105-00-REG	152.00
11-000-230-334-00-REG	11-000-230-105-00-REG	304.94
11-000-262-110-00-REG (30,568)	11-000-261-110-00-REG	31,887.00
11-000-261-610-00-REG (1,319)		
11-120-100-101-11-REG	11-110-100-101-11-REG	600.00
11-120-100-101-11-REG	11-130-100-101-11-REG	30,500.00
11-120-100-101-11-REG (53,900)	11-140-100-101-01-REG	55,354.50
11-209-100-106-00-HS (1,454.50)		
11-000-218-104-00-REG (3,755)	11-000-211-105-00-REG	9,678.00
11-000-291-272-00-REG (5,923)		
11-000-218-104-00-REG	11-000-213-104-00-REG	17,680.00
11-000-291-272-00-REG	11-000-216-101-00-REG	4,755.00
11-000-219-105-00-REG	11-000-219-104-00-REG	4,451.35
11-000-291-272-00-REG	11-000-221-105-00-REG	220.00
11-000-291-272-00-REG	11-000-223-104-00-REG	210.00
11-000-291-272-00-REG	11-000-240-103-00-REG	21,683.00
11-000-291-272-00-REG	11-000-240-105-00-REG	16,416.00
11-000-291-272-00-REG	11-000-251-105-00-REG	8,179.00

Approve GCSSSD Transportation Approve transportation contract with Gloucester County Special Services School District to provide transportation services in the amount of \$7,875.00.

Approve OOD Tuition Approve out of district tuition for homeless student #9662 to attend Washington Township School District at an annual cost of \$35,820 for tuition and \$36,000 for a 1 to 1 aide (pro-rated).

Approve Vendors Approve to purchase materials from the following vendors on state contract:

CDW-G
Dell Marketing

School Specialty
WB Mason

Houghton Mifflin
McGraw Hill

Approve BCIPJ Agreement Approve the resolution and Indemnity & Trust Agreement to renew membership in the Burlington County Insurance Pool Joint

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Insurance Fund for a three year membership term commencing on July 1, 2016.

**Approve
Reports**

Approve the Treasurer's and Secretary's Reports for the month of December, 2015. Reports are in agreement. In addition, pursuant to N.J.A.C. 6A:23A-16/10 (c) 4, the Haddon Heights Board of Education certifies that as of December 31, 2015, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Approve
Resolution**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Haddon Heights Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

 Mark J. Stratton, Business Administrator/Board Secretary

 Date

Roll Call Vote:

YESES: Mrs. Alexander, Mrs. Gentile, Mrs. Long, Mrs. McCauley, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Kitchmire

NOES: None.

ABSTAINS: None

Public Comments:

Josh Lis – Honors history classes are being removed from the course load and would like the Board to reconsider.

Kristen Slater – Read a statement in favor of maintaining the honors history courses; would like the Board to reconsider removing the honors courses.

Student – Read a statement in support of maintaining the honors courses.

Hannah Leiber – Read a statement in support of maintaining honors history courses.

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On the motion of Mrs. Sheilds, seconded by Mrs. Long, the meeting was adjourned at 7:55 p.m.

Mark J. Stratton
Business Administrator/Board Secretary