

MINUTES OF THE BOARD OF EDUCATION
September 8, 2015

Flag Salute Mrs. Kitchmire called the meeting to order at 7:30 p.m. and started with a moment of silence. Mr. Adams led in the salute to the flag.

Roll Call Mrs. Long, Mrs. Lucia, Mrs. McCauley, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Kitchmire; Superintendent, Michael Adams; and Business Administrator, Mark Stratton; Mrs. Alexander arrived at 7:40 p.m., Mr. Peters was absent.

Approve Minutes Mrs. Long moved, seconded by Ms. Stuart, to approve the minutes of the regular session meeting of August 5, 2015.

Roll Call Vote:

YESES: Mrs Long, Mrs. McCauley, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Mrs. Kitchmire

NOES: None.

ABSTAINS: Mr. Lucia, Ms. Venable

Approve Minutes Mrs. Shissler moved, seconded by Mrs. Long, to approve the minutes of the executive session meeting of August 5, 2015.

Roll Call Vote:

YESES: Mrs. Long, Mrs. McCauley, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Mrs. Kitchmire

NOES: None.

ABSTAINS: Mr. Lucia, Ms. Venable

Approve Minutes Mrs. Sheilds moved, seconded by Mr. Quinn, to approve the minutes of the executive session meeting of July 14, 2015.

Roll Call Vote:

YESES: Mr. Lucia, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Mrs. Kitchmire

NOES: None.

ABSTAINS: Mrs. Long, Mrs. McCauley, Ms. Stuart, Ms. Venable

Committee Reports:

Property – Mr. Quinn – Will be meeting on October 1st.

Policy – Mrs. Sheilds – Scheduled to meet October 1st.

MINUTES OF THE BOARD OF EDUCATION
September 8, 2015

Curriculum – Mrs. Shissler – Committee members have reviewed policies being approved tonight.

Negotiations - Mr. Adams- The BOE negotiation committee and the HHEA negotiation Committee have a signed a Memorandum of Agreement. The HHEA will be presenting it to their members.

Mr. Quinn moved, seconded by Mrs. Sheilds, to approve the following recommendations of the Superintendent.

RECOMMENDATIONS OF THE SUPERINTENDENT:

Personnel:

**Approve
Stoffel**

Approve Meredith Stoffel as a Special Education teacher at the Jr./Sr. High School, MA, Level 1, at a salary of \$54,370.00, retroactive to September 1, 2015, for the 2015-2016 school year.

**Approve Leave
Esposito**

Approve maternity/family leave of absence for Jennifer Esposito, History teacher at the Jr./Sr. High School, effective December 2, 2015, through June 30, 2016, returning to work on the first teacher day of 2016.

**Approve Leave
Hoeschele**

Approve a medical leave of absence for Denise Hoeschele, Student Assistance Counselor at the Jr. High School, retroactive to September 1, 2015, through September 15, 2015.

**Approve Leave
Werner**

Approve a four week medical leave of absence for Stephanie Werner, French teacher at the Jr./Sr. High School, effective September 10, 2015.

**Approve
Subs**

Approve the following substitute personnel for the 2015-2016 school year:

Teacher

Teague Brody-Carney
Janet Dagrosa
Josephine Doto

Aide

Janet Dagrosa
Josephine Doto

Admin. Asst.

Josephine Doto

**Approve
Sepanic**

Approve Anna Sepanic as the non-paid advisor for GSA (Gay/Straight Alliance) for the 2015-2016 school year.

**Approve
Fraga**

Approve Dan Fraga as the advisor for the Scribe Newspaper for the 2015-2016 school year.

**Approve
PT Aides**

Approve the following Jr./Sr. High School special education part-time instructional aides listed below, at \$15.00 per hour, with no medical benefits, for the 2015-2016 school year:

Timothy Taylor – 5.75 hrs./day
Karla Margallo – 5.75 hrs./day

**MINUTES OF THE BOARD OF EDUCATION
September 8, 2015**

Gina Skilton – 5.75 hrs./day
Susan Lagakos – 3.75 hrs./day
Joan Helms – 4.75 hrs./day

**Approve
Martin** Approve Matthew Martin, a student at Wilmington University, to complete an internship for education leadership with Ronald Corn, Principal at the Jr./Sr. High School, beginning September 2015, for a total of 300 hours.

**Approve
Hovern** Approve Dayna Hovern as a para-professional aide for field hockey for the 2015-2016 school year.

Finance:

**Approve
Bill List** Approve the bill list in the amount of \$552,076.76.

Roll Call Vote:

YESES: Mrs. Alexander, Mrs. Long, Mr. Lucia, Mrs. McCauley, Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Ms. Venable, Mrs. Kitchmire

NOES: None.

ABSTAINS: None

Ms. Stuart moved, seconded by Mrs. Sheilds, to approve the following recommendations of the Superintendent.

Personnel:

**Approve Resign
Koppen** Accept, with regret, the resignation of Jennifer Koppen, Special Education aide, effective August 10, 2015.

**Approve Resign
Hanna** Accept, with regret, the resignation of Danielle Hanna, Kindergarten Aftercare Monitor at Seventh Avenue School, effective August 11, 2015.

**Approve
Heller** Approve the following Kindergarten Aftercare Monitor to be paid through parent tuition payments for the 2015-2016 school year:
Lauryn Heller – Seventh Avenue School \$19.50/hour

**Approve Resign
Mullen** Accept, with regret, the resignation of Rikki Mullen, long-term substitute Math Support at Atlantic Avenue School, effective August 10, 2015.

**Approve
Baals** Approve Matthew Baals as the Elementary Guidance Counselor, MA, Level 1, at a salary of \$54,370.00, retroactive to September 1, 2015, for the 2015-2016 school year.

MINUTES OF THE BOARD OF EDUCATION
September 8, 2015

- Approve Gaddis** Approve Mary Kate Gaddis to replace Meredith Stoffel as a part-time (.65) Special Education teacher at Glenview School, MA, Level 2, with no medical benefits, at a salary of \$35,666.00, retroactive to September 1, 2015, for the 2015-2016 school year.
- Approve Revise Applebaum** Approve to revise the step and salary for Amanda Applebaum to Step 3, \$55,470.00, retroactive to September 1, 2015, for the 2015-2016 school year.
- Approve Gordon** Approve to increase the hours for Shannon Gordon, Special Education teacher at Glenview School, from 25 to 28.75 hrs. (.85), at a salary of \$47,558.00, retroactive to September 1, 2015, for the 2015-2016 school year.
- Approve Dolan** Approve Kaitlin Dolan as a long-term substitute 1st Grade teacher at Atlantic Avenue School, MA, Level 1, with no medical benefits, at a salary of \$54,370.00 (pro-rated), effective October 5, 2015, through February 29, 2016.
- Approve Burke** Approve Caitlin Burke as a long-term substitute Math Specialist at Atlantic Avenue School, MA, Level 1, with no medical benefits, at a salary of \$54,370.00 (pro-rated), retroactive to September 1, 2015, through November 30, 2015.
- Approve Soriano** Approve Jillian Soriano as a long-term substitute Special Education teacher at Glenview School, MA, Level 1, with no medical benefits, at a salary \$54,370.00 (pro-rated), retroactive to September 1, 2015, through November 20, 2015.
- Approve Costello** Approve Tara Costello, special education aide, for employment in the Extended School Year Program for students with disabilities retroactive to Tuesday, July 7, 2015, through Thursday, August 6, 2015, 3 hours/day at \$15/hour.
- Approve RTI Staff** Approve the following employees to provide RTI instruction at the 2015-2016 contractual hourly rate of pay before or after student hours, with time determined by students' Tier placement requirements for the 2015-2016 school year:
- Kelly Hornbach
Mary White
- Approve Revise Logan** Approve to revise the hours of the elementary special education part-time instructional aide listed below, at the 2015-2016 contractual hourly rate of pay, with no medical benefits, retroactive to September 1, 2015, for the 2015-2016 school year:

Heather Logan – 5.75 hrs./day

MINUTES OF THE BOARD OF EDUCATION
September 8, 2015

Approve PT Aides Approve the following elementary special education part-time instructional aides listed below, at a rate of \$15.00/hour, with no medical benefits, retroactive to September 1, 2015, for the 2015-2016 school year:

Stacy Lucier – 5.75 hrs./day
 Joanne Young – 2 hrs./day

Approve Ferry Approve the following employee for curriculum development. Funds to be paid from Title I of the FY16 NCLB Grant:

Name	Course	Title I	Contracted Rate	# of Hours
Jill Ferry	JH Math	\$165.00	\$33.00	Up to 5

Approve Wilson Approve the following employee for curriculum development. Funds to be paid from Title II of the FY16 NCLB Grant:

Name	Course	Title I	Contracted Rate	# of Hours
Michele Wilson	Elementary Math	\$165.00	\$33.00	Up to 5

Approve Subs Approve the following substitute personnel retroactive to September 1, 2015, for the 2015-2016 school year:

Teachers

Judith Bodziuch
 Caitlin Burke
 Kaitlin Dolan

Approve Leave McGrath Approve a six-week family leave of absence for Robert McGrath, custodian at Glenview School, effective September 14, 2015.

Approve Binder Approve Cory Binder as a part-time custodian at a rate of \$9.35 per hour, with no medical benefits, effective September 9, 2015, through June 30, 2016.

Students:

Approve Student Approve student 9657 to attend the Haddon Heights Inclusive Preschool Program for the 2015-2016 school year. The preschooler without disabilities attends at a tuition cost of \$2,500 per year, payable to the Haddon Heights Board of Education.

Approve Tuition Student Approve the following student for out-of-district placement and required transportation for the 2015-2016 school year.

9599	John F. Kennedy Elem. School	\$24,494.00	9/8/15 – 6/20/16
	Berlin Twp. School District	(Plus Related Services-estimated \$15,000)	

Programs:

Approve Prof. Approve the following professional development requests as well as

MINUTES OF THE BOARD OF EDUCATION
September 8, 2015

Development mileage reimbursement at the approved rate for the 2015-2016 school year:

J. Gallimore; D. Grasso	NJ Autism Conference	10/15	\$275.00*
Beth Kovach	NJ Autism Conference	10/16	\$275.00*
Jessica Faigle	Implementing Social Thinking Concepts	10/27	\$196.00*

*Paid from IDEA grant fund; not from general fund

Approve Guides Approve the following pacing guides and curricula:
Curricula

Biology (Resource Center & TAP)	Financial Algebra
English II Honors	Calculus AP
English: Grade 8	Math: Grade 8
English: Grade 7	Math: Grade 7
English D (Resource Center & TAP)	US History I (Resource Center and TAP)
English: Reach Grade 8	US History II (Resource Center and TAP)
English: Reach High School	Social Studies: Grade 7
Algebra I Honors	Social Studies: Grade 8
Algebra I CP & Essentials	Home Interior Design
Geometry Honors	Computers: Grade 7
Geometry CP & Essentials	Accounting: Part I
Algebra II Honors	Accounting: Part II
Algebra II CP & Essentials	Financial Literacy

Approve Approve the following curricula:
Curricula

Biology AP	Italian I
Physics AP	Computer Aided Drafting (CAD)
AP Language and Composition	Manufacturing Technology
	Computers: Grade 8

Approve Pacing Approve the following pacing guides:
Guides

English: Reach Grade 7	3 rd Grade Math
Math: Reach Grade 7	4 th Grade Math
Math: Reach Grade 8	5 th Grade Math
Math: Reach High School	6 th Grade Math
Reach HS Life Skills	1 st Grade Computers
Reach JH Life Skills	2 nd Grade Computers
Kindergarten Math	3 rd Grade Computers
1 st Grade Math	4 th Grade Computers
2 nd Grade Math	5 th Grade Computers
	6 th Grade Computers

Approve Self- Approve the School Self-Assessment for Determining Grades
Assessment under the Anti-Bullying Bill of Rights Act for the Jr./Sr. High School,
Atlantic Avenue School, Seventh Avenue School and Glenview School.

**MINUTES OF THE BOARD OF EDUCATION
September 8, 2015**

Approve Delayed Opening Approve a delayed opening (10:40 am) at the Jr./Sr. High School on Wednesday, October 14, 2015, for all 10th and 11th grade students to take the PSAT. Seniors have the opportunity to also take the PSAT if they have not fulfilled their graduation requirement.

Approve Yale Resolution Approve a resolution that Yale School not be required to charge district students for reduced and/or paid meals for the 2015-2016 school year.

Approve APEX Approve APEX *Learning* Virtual School to support homebound instruction.

Approve Schedule Approve the 2015 Marching Band and Color Guard Ensemble competition schedule.

Approve Facilities Agreement Approve the facilities agreement with Nexxt Level Aquatic Center in the amount of \$10,000 for the use of their pool for swim team practices from November 16th to the end of the season, 7:30-9:00 pm Mon-Fri.

Approve Car Wash Approve a soccer car wash fundraiser on Saturday, October 17, 2015, at Haddon Savings Bank from 8 am-1 pm. Student-athletes, parents and coaches will participate.

Approve Ormsby Approve Christopher Ormsby to volunteer to supervise a Wrestling Club at Atlantic Avenue School for Haddon Heights, Barrington and Lawnside students in grades K-6 one day a week for one hour starting in mid-October and ending on November 19, 2015. This is a free extracurricular activity.

Facility Use:

Approve Facility Use Approve the following facility use requests:

Garnet Youth Football & Cheerleading to use the Jr./Sr. High School football field for their games effective September 9, 2015, through December 1, 2015, from 7:00 a.m. to 5:00 p.m. subject to change at the discretion of the Haddon Heights Athletic Director.

Garnet Boys' Basketball Program to use the Jr./Sr. High School Gym from 4:30 – 10:00 p.m., Mondays and Wednesdays, effective September 28, 2015, through October 26, 2015.

Hoopstars Basketball to use the Jr./Sr. High School Gym for their games anywhere from 11:00 a.m. to 10:00 p.m. effective September 12, 2015, through November 9, 2015. User and custodian fees apply.

Youth Education in the Arts to use Atlantic Avenue School Gym for Cadets Winter Colorguard/High Voltage Colorguard rehearsals and training anywhere from 9:00 a.m. to 10:00 p.m. effective September 20, 2015, through April 24, 2016.

MINUTES OF THE BOARD OF EDUCATION
September 8, 2015

Planned Financial Programs-Ready College Planning to use a classroom at the Jr./Sr. High School for a College Educational Planning Seminar from 6-8:30 p.m. on October 14, 2015. User fee applies.

Finance:**Approve**

Approve transfers.

Transfers

2014-2015

11-190-100-580-00-CST	11-150-100-101-00-REG	264.00
11-402-100-110-00-HS	11-403-100-110-00-REG	150.00
11-000-211-105-00-SUB	11-000-213-104-00-REG	375.78
11-213-100-106-00-HS	11-000-218-104-00-REG	1,294.65
11-000-262-420-00-REG	11-000-262-110-00-PT	416.84
11-000-291-260-00-REG	11-000-291-241-00-REG	46.78
11-000-240-105-00-REG	11-000-240-580-00-REG	250.79
11-000-291-272-00-REG	11-000-291-220-00-REG	425.54
11-000-270-163-00-REG	11-000-270-512-00-REG	1,500.00

2015-2016

11-402-100-890-01-MIS	11-402-100-610-01-REG	4,200.00
12-000-400-450-00-REG	12-000-260-730-00-REG	10,451.80
11-000-223-580-01-MAT	11-190-100-610-01-MAT	1,200.00

**Approve
Reports**

Approve the Treasurer's and Secretary's Reports for the month of June 2015. Reports are in agreement. In addition, pursuant to N.J.A.C. 6A:23A-16/10 (c) 4, the Haddon Heights Board of Education certifies that as of June 30, 2015, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Approve
Resolution**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Haddon Heights Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

 Mark J. Stratton, Business Administrator/Board Secretary

 Date

Roll Call Vote:

MINUTES OF THE BOARD OF EDUCATION
September 8, 2015

YESES: Mrs. Alexander, Mrs. Long, Mr. Lucia, Mr. Quinn, Mrs. Sheilds,
Mrs. Shissler, Ms. Stuart, Mrs. Kitchmire

NOES: None.

ABSTAINS: None

Board Comments:

Mrs. Long-Curious how things went at high school with the addition of the Merchantville students.

Mrs. Sheilds moved, seconded by Ms. Stuart, and approved by unanimous voice vote to adjourn to executive session at 8:05pm to discuss a parent appeal concerning a book on the summer reading. Returned from executive session at 8:15pm.

Ms. Stuart moved, seconded by Mrs. Sheilds, to approve, by unanimous vote, to deny parent request for removal of book from curriculum.

Roll Call Vote:

YESES: Mrs. Alexander, Mrs. Long, Mr. Lucia, Mrs. McCauley,
Mr. Quinn, Mrs. Sheilds, Mrs. Shissler, Ms. Stuart, Ms.
Venable, Mrs. Kitchmire

NOES: None

ABSTAINS: None

On the motion of Mrs. Sheilds, seconded by Mr. Quinn, the meeting was adjourned at 8:20 p.m.

Mark J. Stratton
Business Administrator/Board Secretary