

5120 ASSIGNMENT OF PUPILS

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The Board of Education directs that the number of pupils assigned to any one class be governed by considerations of instructional quality and economy of operation.

A desired range for the minimum and maximum number of pupils that shall be assigned to regular classes shall be established by the Board based on recommendations from the Superintendent.

1. The Superintendent shall prepare guidelines for class size. Maximum limits shall take into account the subject matter, type of instruction, ability of pupils, availability of aides, and use of special facilities and equipment and may be waived to accommodate the demands of a temporary increase in enrollment.

A. Pupils shall normally be enrolled according to the designated boundary area in which they reside. However, anytime any students in grades 1st through 6th transfer into the district, or are paying tuition because they reside in another district, or are enrolling in the district and are not currently on the school's class roll, they will be placed in a classroom with the school that has the lowest class size regardless of where they reside or what the current class size is at the school they are trying to register in. Further, if a student currently enrolled in an Elementary School moves to another section of the town they will remain in the school they were in prior to moving for their remaining time in Elementary School (through their 6th grade school year). The only exception to this policy is if the student has a sibling currently enrolled in a particular school. In that case the enrolling student will be permitted to attend the same school as the sibling.

If a family with more than one child moves into the district all the children will be placed into the same school. The decision as to what school the children will be placed into will be determined by administration based on which school has the lowest classroom sizes, regardless of where the children reside and regardless of what the current class sizes are at the school within the boundary area in which they reside.

Final assignments may be based on any or all of the above factors, or other criteria deemed important by the Superintendent.

Parental requests for transferring children in grades K-6 from one elementary building to another elementary building will not be approved.

B. Every effort will be made to have Kindergarten class sizes that are equally balanced in each Elementary School. Kindergarten assignments will be made when



Kindergarten registration is completed. In order to equally balance Kindergarten classes, the criteria listed below will be followed:

1. Pupils with siblings currently enrolled in the school will have preference to attend the school with their sibling.
2. Every attempt will be made to place students in their home school. However, if Kindergarten class sizes are not equally balanced administration will determine which Elementary School the pupils will attend, regardless of their registration date.
3. Tuition pupils will be placed in the school with the classroom with the smallest class size.
4. Final assignments may be based on any or all of the above factors, or other criteria deemed important by the Superintendent.
5. Any Kindergarten student that registers after May 1st will be placed in the school with the lowest class size even if they have siblings in the district at the Elementary School level.

2. In accordance with the provisions of N.J.S.A. 18A:36-38.a.(1), a parent of twins or higher order multiples enrolled in the same Kindergarten through eighth grade level at the same public school may request, in writing, the children be placed in the same classroom or in separate classrooms. The Principal shall make the classroom placement requested in accordance with the provisions of N.J.S.A. 18A:36-38.a.(1).

In accordance with the provisions of N.J.S.A. 18A:36-38a.(2), a parent of twins or higher order multiples enrolled in the same ninth through twelfth grade level at the same public school may request, in writing, the children be placed in the same classroom or in separate classrooms. The placement of such children shall be made at the discretion of the Principal in the best interest of the school and its pupils. The parent may appeal the Principal's classroom placement decision according to Regulation 9130 "Public Complaints and Grievances."

The written request must be submitted to the Principal no later than fourteen days after the first day of each school year. Parents of twins or higher order multiples enrolling after the school year commences shall request the classroom placement in writing no later than fourteen days after the first day of attendance.

In accordance with the provisions of N.J.S.A. 18A:36-38.(2)(b), a Principal may, after consultation with the pupils' parent and teachers at the end of the initial grading period, request the Board make a different classroom placement determination for the twins or higher order



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multiples if the initial classroom placement is determined to be disruptive to any of the pupils in the class or classes, or if the Principal concludes the initial placement does not sufficiently support the pupils' academic or social development. Upon receiving such request, the Board shall make a final classroom placement determination.

“Higher order multiples” means triplets, quadruplets, quintuplets, or larger group siblings born at one birth. Provisions of N.J.S.A. 18A:36-38 do not apply to a school district which maintains only a single classroom for the grade level in which twins or higher order multiples are enrolled. The parent shall be responsible for any additional pupil transportation costs that are incurred by the district as a result of providing the requested classroom placement, unless the district is in agreement with the placement. In the event one of the twins or higher order multiples receives special education services, the requested placement shall not be accommodated if the placement is inconsistent with a pupil's Individualized Education Plan.

N.J.S.A. 18A:36-38

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